INTERNSHIP APPLICATION

for the

CATERPILLAR DEALER SERVICE TECHNICIAN PROGRAM*

PCC Student ID: G _____

Name _____ Home Phone _____

Address _____ Cell Phone _____

City, State _____ Zip _____ Email _____

Mail or FAX application to Portland Community College

Rock Creek Campus, 17705 NW Springville Rd, RC 2/230, Portland OR 97229 - OR - 971-722-7887

PARTICIPATING DEALERS - Interns in the Caterpillar Dealer Service Technician Program* (ThinkBIG) must secure an internship with one of the Caterpillar dealers listed below. Please select a dealer with which you would like to intern.

☐ NC MACHINERY CAT

Northwest Washington
17025 W Valley Hwy
Tukwila, WA 98188
p: 425.251.5800
f: 425.251.5831
www.ncmachinery.com
thinkbig@ncmachinery.com

☐ NC MACHINERY CAT

Alaska
6450 Arctic Blvd,
Anchorage, AK 99518
p: 1.800.478.7000
f: 907.786.7580
www.ncmachinery.com
thinkbig@ncmachinery.com

☐ PETERSON MACHINERY CO. CAT

Oregon
2700 Teagarden Street
San Leandro, CA 94577
p: 510.618.5612
f: 510.618.5618
www.petersonmachineryco.com
thinkbig@petersonmachineryco.com

☐ TRACTOR & EQUIPMENT CO. CAT

Eastern Montana, Western North Dakota, Northern Wyoming
1835 Harnish Blvd,
Billings, MT 59101
p: 406.651.8312
f: 406.651.8345
www.tractorandequipment.com
thinkbig@tractorandequipment.com

☐ WESTERN STATES CAT

Eastern Oregon & Washington, Idaho & Western Montana
500 E. Overland Rd.
Meridian, ID 83642
p: 1.866.973.4473
f: 208.884.2314
www.wseco.com
thinkbig@wseco.com

On-the-job training opportunities may be available at locations other than the ones listed above. For a list of locations call the dealer or visit their website.

How did you find out about the ThinkBIG internship? _____

When you complete the program, what field are you interested in?

Earthmoving ☐ Power Generation ☐ On-Hwy Trucks ☐ Other _____

Do you have a valid driver's license? Yes ☐ No ☐ _____
State License # Exp. date

Are you at least 18 years of age? Yes ☐ No ☐ If not, when will you turn 18? _____

EDUCATION

High School

Name _____ Location _____

Year Completed 9 ☐ 10 ☐ 11 ☐ 12 ☐ Graduation Date _____

College/Other

Name _____ Location _____

Major _____ Degree _____

Years in School _____ Graduation Date _____

Are there any other experiences, skills or qualifications which you feel would especially benefit you in your work at a Caterpillar dealership? _____

_____

_____

•We will conduct a full background check on all selected applicants.

Are you legally eligible to work in the United States? Yes ☐ No ☐

If you are offered an internship, you will be required to produce sufficient documentation to prove your identity and legal "right-to-work" in the United States, and to attest, under penalty of perjury, that the documents you have produced are genuine and related to you. This is in accordance with the Federal Immigration Reform & Control Act of 1986.

We are committed to maintaining a DRUG-FREE workplace. All offers for an internship are contingent upon successful completion of a pre-placement drug screening test and physical exam.

ADDITIONAL APPLICATION REQUIREMENTS

In addition to submitting your application for the ThinkBIG internship, you must also provide the following:

3 Letters of Recommendation • One from a teacher • Second from a current/previous employer, counselor or school administrator • Third is your choice. (optional)

An essay explaining why you want a career in the Diesel/Heavy Equipment Industry

Your official high school or college transcript - Sent directly by high school and or college

College assessment test – Contact the ThinkBIG coordinator to arrange to take the test

Essay must accompany the application at the time of submission.

EXPERIENCE:

WORK

Beginning with most recent employer, list information on as many past employments as space allows. Complete ALL information even if you are attaching a resume.

Dates of Employment	Employer Name & Address	Supervisor (name • title • phone)

Position & Duties:

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Position & Duties:

EXTRACURRICULAR ACTIVITIES

Please list any skills, training, volunteer associations with which you are affiliated and/or any other community service activity.

Dates Performed	Description

Have you worked for an equipment dealership before? Yes ☐ No ☐

If Yes … When? _____ Where? _____

Do you have relatives working at any of the sponsoring Caterpillar dealerships? Yes ☐ No ☐

If so, who? _____
(name & relation to you)

What dealership? _____ Job position _____

CERTIFICATION, AUTHORIZATION & RELEASE

I CERTIFY, to the best of my knowledge, that the answers and information I have given in this application are true and correct. I understand and agree that any misrepresentation, falsification or omission of material facts may be cause for rejection of my application, and the Company shall not be liable in any respect if my internship is so terminated. I authorize any representative of the ThinkBIG internship to thoroughly investigate my background, including, but not limited to: my references, educational record, driving record and work history. This information includes, but is not limited to: my work achievements, performance, attendance, disciplinary history, salary record and personal history.

I AUTHORIZE and direct all of my former schools, employers and any other individual or entity that possesses information about my background, to release such information about me upon request by a representative of the company, regardless of any prior direction to the contrary that I may have given. I also authorize disclosure to the company of all transcripts, reports, letters and other education, driving or work records, without prior notice to me. I release all schools, past and present employers, and all other individuals and entities from any and all liability for damage of whatever kind which may at any time result to me because of compliance with this authorization and request to release information.

I UNDERSTAND that if I am accepted into the ThinkBIG internship, that such acceptance would not be guaranteed for any specified or unspecified period of time, and that such a relationship could be terminated at any time, for any reason, with or without cause or notice by either party.

Please Print and sign this. _____ (This will not print) _____

Signature *Date*